



Wendell Town Board of Commissioners
Town Hall, Board Room
409 Landing View Drive, Wendell, NC, 27591
Regular Session Agenda
Monday, September 14, 2026 @ 7:00 PM

CALL TO ORDER

Call to Order - Mayor Virginia Gray
Pledge of Allegiance - Chief John Slaughter
Invocation - Wendell Council of Churches

1. ADJUSTMENT AND APPROVAL OF THE AGENDA

2. PUBLIC COMMENT PERIOD

The public may participate in public comment period in the following ways:

1. Signing up for public comment period the night of the meeting if attending in person. Please sign up at the podium in the Board Room lobby. Sanitation stations will be available. You will have three minutes to speak.
2. Submitting written statements via email to the Town Clerk at mtew@townofwendellnc.gov by the Friday prior to the Board Meeting, before 5 p.m. Please include your full name and address for the record. All written public comments timely received will be read into the record for a length of three minutes and copies will be provided to the Board of Commissioners at or before the meeting.

3. CONSENT AGENDA

3.a Road Closure and Co-Sponsorship Requests for the International Food and Music Festival

Staff Contact: Stephanie Smith
Assistant Town Manager
ssmith@townofwendellnc.gov

Lauren Presley
Special Populations & Events Manager
lpresley@townofwendellnc.gov

3.b Encroachment Agreement between the Town of Wendell and 104 Second LLC resolving a Building Encroachment on Oakwood Avenue

Staff Contact: Bryan Coates
Planning Director
bcoates@townofwendellnc.gov

3.c Resolution Authorizing Sale of Surplus Property by Electronic Auction

Staff Contact: Garrett Johnson
Finance Director
gjohnson@townofwendellnc.gov

3.d Wake County Tax Reports

Staff Contact: Mary Beth Tew
Town Clerk
mtew@townofwendellnc.gov

3.e Approval of the Summary of Minutes from August 24, 2026

Staff Contact: Stephanie Smith
Assistant Town Manager
ssmith@townofwendellnc.gov

4. RECOGNITIONS, REPORTS, AND PRESENTATIONS

4.a Wendell 8U Boys All Star State Champions Recognition

Staff Contact: Jeff Polaski
Parks and Recreation Director
jpolaski@townofwendellnc.gov

4.b Proclamation Recognizing September 15, 2026 As Clothing Insecurity Awareness Day In The Town Of Wendell

Staff Contact: Mary Beth Tew
Town Clerk
mtew@townofwendellnc.gov

4.c Proclamation Recognizing September 14-18, 2026 as Finance and Accounting Appreciation Week

Staff Contact: Garrett Johnson
Finance Director
gjohnson@townofwendellnc.gov

4.d Proclamation Recognizing September 15, 2026 as National IT Professionals Day

Staff Contact: Gregory Kipyego
IT Director
gkipyego@townofwendellnc.gov

Braxton Mcklin
IT Specialist
bmacklin@townofwendellnc.gov

4.e Proclamation Recognizing September 26, 2026 as National Human Resources (HR) Professionals Day

Staff Contact: Melanie Joyner
HR Director
mjoyner@townofwendellnc.gov

Chelsea Ward
HR Specialist

cward@townofwendellinc.gov

Sheree' Terry
HR Specialist
sterry@townofwendellinc.gov

4.f Presentation of Government Finance Officials Association (GFOA) Certificate of Achievement in Financial Reporting for Fiscal Year 2025

Staff Contact: Garrett Johnson
Finance Director
gjohnson@townofwendellinc.gov

Sheree' Klepchick
Accounting Manager
sklepchick@townofwendellinc.gov

4.g Presentation of the Pedestrian Improvement and Traffic Calming Plan for Big Falls Drive, Taylor Road, and Hollybrook Road

Staff Contact: Kevin McCarthy
Planner III
kmccarthy@townofwendellinc.gov

4.h Presentation of the Conceptual Space and Design Plan for the New Recreation Center

Staff Contact: Jeff Polaski
Parks and Recreation Director
jpolaski@townofwendellinc.gov

5. PUBLIC HEARINGS

6. ADMINISTRATIVE ITEMS

6.a Request of Capital Area Preservation for Loan Forgiveness for the Anderson-Hood Property Historic Preservation

Staff Contact: Bryan Coates
Planning Director
bcoates@townofwendellinc.gov

6.b Downtown Improvement Grant (DIG) for 17 & 21 North Main Street

Staff Contact: Bryan Coates
Planning Director
bcoates@townofwendellinc.gov

6.c Downtown Improvement Grant (DIG) for 2 & 4 North Main Street

Staff Contact: Bryan Coates
Planning Director
bcoates@townofwendellinc.gov

6.d Update Annexation Boundary Agreement with the Town of Knightdale

Staff Contact: Bryan Coates
Planning Director
bcoates@townofwendellnc.gov

6.e Temporary Use of Space and Street Closure Request for Construction Work at Simply Blush Bridal

Staff Contact: Stephanie Smith
Assistant Town Manager
ssmith@townofwendellnc.gov

6.f Resolution Removing the Town of Wendell from the Wake County Fire Protection Service Tax District

Staff Contact: Marc Collins, ICMA-CM
Town Manager
mcollins@townofwendellnc.gov

7. OTHER BUSINESS

Update on Board Committees by Town Board Members:
Central Pines Regional Council - Mayor Pro Tempore Joe DeLoach

8. COMMISSIONERS' REPORTS / COMMENTS

9. MAYOR'S REPORTS / COMMENTS

10. CLOSED SESSION

ADJOURN